



PRAIRIECOAST equipment

JOHN DEERE

PrairieCoast Equipment requires a Finance Coordinator to join the team at our Chilliwack Branch. A flexible work schedule is available for this position and candidates with part-time availability will be considered.

Overview

PrairieCoast Equipment is a progressive, employee owned John Deere Dealership, committed to providing quality products and superior customer service. Voted one of *Canada's Best Managed Companies™* in 2013, 2014, 2015, and 2016, we value our highly skilled employees as our most important resource.

Summary

The Finance Coordinator is responsible for a wide variety of finance, warranty, and administrative duties, including credit approvals, and completion of finance documentation in addition to more complex functions and services, such as title searches, warranty registration, and tracking lease maturity dates.

Job Duties

- Source financing options for customers and coordinate Financing for Turf/AG equipment for the Coast Region.
- Apply for credit approval and generate or request finance contracts
- Maintain paper copies of customer files and ensure lenders receive original documents in a timely fashion
- Provide sales support for PowerGard inquiries
- Complete warranty registration transfers on assumed/resold equipment
- Manage payments/payouts for loans
- ESET payouts to JDC
- Complete restructure and amending agreements for JDC loans
- Notify all managers and salesmen of lease maturities
- Support for multi-use applications and authorization
- Request and interpret results on lien searches
- Manage files on flips including payout with John Deere
- Process equipment deposits
- Manage Manufacturers Certificate of Origin's (MCO's)
- Administrative Sales Support
- Reception Relief

Requirements

- Experience in a finance role preferred
- Effective attention to detail and a high degree of accuracy
- High level of integrity, confidentiality, and accountability
- Sound analytical thinking, planning, prioritization, and execution skills.
- Ability to respond appropriately in pressure situations with a calm and steady demeanor
- A well-defined sense of diplomacy, including solid negotiation, conflict resolution and people management skills

In addition to an employee share ownership program, a competitive compensation package including comprehensive benefits, RRSP and employee incentives, we also offer training opportunities, long-term service awards, and a referral program.

Quote reference no.: **FCCH0517**

Send resume to: recruiting@pcequip.ca